

2017 STAFF MERIT AWARD: CATEGORIES AND GENERAL RULES AND PROCEDURE OF ENTRY

INTRODUCTION

The Radio Nigeria South East Zonal Annual Merit Award is an incentive scheme evolved as part of a broader package of measures to boost performance and service delivery as well as promote healthy competition amongst staff. The over-riding aims are to:

- ❖ Recognize, reward and celebrate outstanding employees of FRCN South East Zone who demonstrate creativity, exemplary performance, provide exceptional contributions and/or model outstanding service to the Corporation
- ❖ Enhance accomplishment of corporate goals and objectives.
- ❖ Encourage a culture of appreciation and recognition of Outstanding Performance by staff of the Zone.

GENERAL RULES OF ENTRY

1. The awards are open only to permanent members of staff of Radio Nigeria South East Zone, comprised of the National Station and all the FRCN FM Stations across the Zone.
2. Entries/Nominations must be from within FRCN Stations within the Zone, either self Entry/Nomination or Nomination by other staff or from any FRCN FM Station within the Zone.
3. Mode of Entry:
Entries must be made on the Standard Awards/Nomination Entry form to be downloaded from FRCN website at www.radionigeriaenugu.com
4. Every Entry for CORE BROADCASTING must be on a separate clearly marked audio Compact Disk; two (2) copies of which must be submitted bearing the Name, Address, Staff and telephone Number of the Entrant and the duration of the Entry plus a transcript.
5. No Entrant/Nominee will be shortlisted for more than three (3) categories of Awards.

VALIDITY PERIOD

6. All Entries must be work done, produced and Broadcast in FRCN Stations across the South East Zone between 1st January 2016 and 31st December 2016.
7. Entrants for more than one (1) category must complete a separate Entry/Nomination Form for each category.
8. Submitted materials CANNOT be retrieved.
9. Judges have the right to reject an Entry/Nomination, which in their opinion does not comply with the requirements of the Award. The Judges' decisions would be final.

CLOSING DATE/DEADLINE

10. SUBMISSION OF Entries shall end on 15th October, 2017. Late Entries will not be accepted.

AWARD CATEGORIES

A. CORE BROADCASTING

- (1) Producer of the Year
- (2) Sports Producer/Presenter of the Year
- (3) Presenter of the Year
- (4) Studio Manager of the Year
- (5) News Editor of the Year

- (6) Reporter of the Year
- (7) Igbo News Reader of the year
- (8) Igbo Producer/Presenter of the year
- (9) Newsreader of the Year

B. SUPPORT SERVICES

- (1) Engineer of the Year
- (2) ICT officer of the Year
- (3) Marketer of the Year
- (4) Administrator of the Year
- (5) Secretary of the Year
- (6) Driver of the Year
- (7) Auditor of the Year
- (8) Accountant of the Year
- (9) Procurement officer of the Year
- (10) FM Station of the Year
- (11) General Manager of the Year

CRITERIA

(A) CORE BROADCASTING

(1) Producer of the Year

- Innovation - Award for originality, Novelty and creativity in working with established strands and protocols of programme production – 25%
- Clarity of message – Award for sustenance in communicating the topic/issue to the listener, raising level of awareness of the value and impact of the subject matter and involvement from listeners – 25%
- Technical Quality – Award for production quality, best use of production elements such as music, captivating selection of audio clips & effects, interviews etc., but avoiding cliché – 25%
- Overall presentation – Award for various Editorial and production elements are combined to produce a compelling programme that impact society as a whole – 25%

(2) Presenter of the Year

- Creativity – Award for the degree to which on-air presentation/ production, stands out from the competition with regards to concepts and protocols of narrative, humour, originality etc. – 20%
- Delivery – Award for the manner in which methods, ideas, and concepts are presented etc., - 20%
- Clarity of Message – Award for the degree to which information/message is clearly understood by the listener, via voice quality, rich in ideas, articulate expression of ideas/facts, choice of words etc., - 20%
- Production Values – Award for quality of sound, mixing and use of any sound effects, music and sound bites, blending of signals etc., in the entry – 20%
- Overall Presentation – Award for general interpretation of the entry including but not limited to whether the piece shows that the Entrant/Nominee’s approach is engaging, curious, authentic, interesting, knowledgeable etc, to merit successful presentation – 20%

(3) Studio Manager of the Year

- ✚ Creativity – Award for Originality, initiatives and reliability – 20%
- ✚ Technical excellence – Award for ability to interpret the relative vision of the producer/presenter – 20%
- ✚ Proficiency in sound appreciation and voice quality control – 20%
- ✚ Uncover facts or discover information by deliberate journalistic effort – 20%
- ✚ Delivery – Evidence of performance in most aspects of broadcast, Live concert – 20%

(4) News Editor of the Year

- ✚ Innovation – Award for quality, Novelty in Editing News Bulletin – 25%
- ✚ Technical Proficiency – Award for exceptional news judgment, continuity, accuracy, organization, spelling and grammar – 25%
- ✚ Diversity – Ability to perform in most aspects of news such as writing, Reporting, Production, Coordination etc., - 25%
- ✚ Presentation – Award for combination of editorial and production elements such as reports, interactive, commercial adverts etc., - 25%

(5) Reporter of the Year

- ❖ Live report(s) that effectively tell the story from a remote location – 25%
- ❖ Innovations, Originality, and Novelty. – 25%
- ❖ Presentation of facts, and delivery of story – 25%
- ❖ Follow up and hard news element that may have been uncovered from the reporter's efforts – 25%

(6) Sports Producer/Presenter of the Year

- ❖ Innovation- Award for originality, creativity & novelty – 25%
- ❖ Sourcing –Award for entrant's Exceptional contribution to sports programming, studies, which promote national and community based sporting activities that receive limited coverage in the wider media – 25%
- ❖ Technical Proficiency – Award for above average level of writing skills/style, choice of words, appeal and able to rouse listener's interest in sports generally – 25%
- ❖ Presentation – Award for Editorial and production elements such as interviews, exceptional sound effects, combined to produce a compelling sports programme – 25%

(7) English Newscaster of the Year

- Evidence of Innovation & Creativity – 25%
- Clarity of message – 25%
- Technical quality – 25%
- Articulation – 25%

(8) Igbo Newsreader of the Year

- Evidence of Innovation & Creativity – 25%
- Clarity of message – 25%
- Technical quality – 25%
- Articulation – 25%

(9) Igbo Producer/Presenter of the Year

- ❖ Innovation- Award for originality, creativity & novelty – 25%

- ❖ Sourcing –Award for entrant’s Exceptional contribution to sports programming, studies, which promote national and community based sporting activities that receive limited coverage in the wider media – 25%
- ❖ Technical Proficiency – Award for above average level of writing skills/style, choice of words, appeal and able to rouse listener’s interest in sports generally – 25%
- ❖ Presentation – Award for Editorial and production elements such as interviews, exceptional sound effects, combined to produce a compelling sports programme – 25%

B SUPPORT SERVICES

(10) Engineer of the Year

- Innovative application of Technology in content creation, management and delivery of real benefits that move FRCN forward – 25%
- Diversity – Evidence of performance/engagement in most aspects of Broadcast Engineering such as studios, Transmitters, V-Sat, etc., - 25%
- Technical proficiency – Award for exceptional competency, accuracy, Reliability etc., - 25%
- Ability to translate Engineering principles into practice – 25%

(11) ICT Officer of the Year

- Innovative application of Technology Hardware and Software that’s exceptionally identifiable, creative and/or of business benefit to FRCN – 25%
- Technical proficiency – Award for exceptional competence, accuracy, reliability, strategic thinking etc., 25%
- Sustainability – 50%

(12) Marketer of the Year

- Membership of APCON/NIM, any other recognized marketing body – 15%
- Entrant’s sales performance (Achievement) in gross Naira volume, including product profile, condition and circumstance under which sales were made – 35%
- Initiatives and innovative ideas adapted/or employed in marketing or selling Audience/product – 25%
- Flexibility, commitment, strategic thinking, reliability and impact entrant brings to the Station/Sub-directorate – 25%

(13) Administrator of the Year

- Punctuality and dedication to duty – 30%
- Ability to succinctly and accurately analyze issues – 30%
- Ability to anticipate problems and respond to them promptly – 20%
- Good command of the English language in the conveyance of memo and others – 20%

(14) Secretary of the Year

- Ability to communicate and convey messages effectively – 25%
- Speed and accuracy – 25%
- Punctuality – 20%
- Courtesy and dedication – 30%

(15) Driver of the Year

- Punctuality and commitment to duty – 30%

- Record of accident free and carefulness – 30%
- Courteous and responsible – 20%
- Neatness and prompt – 20%

(16) Auditor of the Year

- ❖ Membership of recognized professional body – 10%
- ❖ Audit staff with the highest audit savings arising from procurement vouchers and inflated invoices/personal advances in excess of three months – 20%
- ❖ Ability to effectively use the Computer Assisted Audit Techniques (CAAT) and other computer softwares in carrying out a comprehensive audit job – 20%
- ❖ Ability to detect fraud and report it without fear or intimidation no matter how highly placed the officer involved is – 25%
- ❖ The officer with the most regular, clear, concise and prompt monthly report – 25%

(17) Accountant of the Year

The following criteria will be used in the selection of the accountant of the year

- ❖ Membership of recognized Professional Accounting Body – ICAN, ANAN, etc – 10%
- ❖ Integrity – 10%
- ❖ Punctuality – 10%
- ❖ Ability to communicate well (written and oral) – 20%
- ❖ Computer literacy – 10%
- ❖ Output of work – 10%
- ❖ Ability to accept responsibility – 10%
- ❖ Drive and determination – 10%
- ❖ Application of Technical and Professional knowledge – 10%

(18) Procurement Officer of the Year

- ❖ Adequate analysis of request – 35%
- ❖ Level of compliance with due process – 35%
- ❖ Integrity of officer – 30%

(19) FM Station of the Year

- ❖ Revenue generation based on the target set for the Station – 40%
- ❖ Efficient management of resources which will largely be determined by the Sub-Directorate of Audit, - 20%
- ❖ Innovative programmes for the audience – 20%
- ❖ ICT compliance – 20%

(20) GM of the Year

- ❖ Efficient management of resources which will largely be determined by the Sub-Directorate of Audit – 20%
- ❖ He/She must be due process compliant in all aspects and ramifications – 50%
- ❖ Innovation—30%

Registration may be by surface mail or online at www.radionigeriaenugu.com .

For further enquiries contact:

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